

County of Bernalillo

State of New Mexico

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Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 768-4013
FAX (505) 768-4067

July 18, 2008

TO: All Prospective Bidders
FROM: Colin Spencer, Senior Buyer
Bernalillo County Purchasing Department
RE: REQUEST FOR BID(S): #0001-09-CS
Automotive Glass Repair & Replacement

The Bernalillo County Purchasing Department is currently requesting sealed bids from prospective bidders for the establishment of a price agreement for Automotive Glass Repair and Replacement for various County vehicles and departments.

Sealed bids must be addressed to the Purchasing Department, One Civic Plaza N.W., 10th Floor, Room 10010, Albuquerque, New Mexico and received no later than 2:00 p.m. (local time), August 8, 2008, at which time the public opening and reading of bids received will begin. Delivery of bids is the sole responsibility of the bidder.

For registered vendors, the pertinent RFB document, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are welcome to register through the County's purchasing website, www.bernco.gov and pay the required fee of \$50.00 plus a convenience of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Colin Spencer, at (505) 468-7388, or by e-mail cspencer@bernco.gov to request a hard copy document at a cost of .50 cents per page.

Questions regarding the bid submittal process, instructions to bidders or terms and conditions, shall be directed to the Senior Buyer, Colin Spencer (505) 468-7388 (phone), (505) 768-4067 (fax) or e-mail cspencer@bernco.gov.

xc: RFB File #0001-09-CS